



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

MEMORANDUM

To: Commissioner Walter O. Bigby, Jr., President
Commissioner Bill Altimus, Vice President
Commissioner Joshua K. Williams, Secretary-Treasurer
Commissioner Erica R. Bryant
Commissioner Stephen V. Callaway
Commissioner Sam N. Gregorio
Commissioner Roy Griggs
Commissioner James D. Hall
Commissioner Rick C. Prescott

From: Eric England, Executive Port Director

Date: December 7, 2023

Re: Monday, December 11, 2023: Special Board Meeting-Port Projects at 3:45 p.m. and Regular Board Meeting at 4:30 p.m.

A Special Board Meeting regarding an update on projects affecting adjacent landowners will be held on **Monday, December 11, 2023 at 3:45 p.m.** The regularly scheduled Board Meeting will follow shortly after on **Monday, December 11, 2023, at 4:30 p.m.** in the 3rd floor Board Room of the Regional Commerce Center, 6000 Doug Attaway Blvd., Shreveport. The agendas for each meeting are attached.

Thank you,
Eric

Attachments

CC: Mr. Ed Walsh and Ms. Sydney Swilley; Romph Pou – Public Relations
Ms. Courtney Baker; Courtney Baker & Associates, LLC
Mr. David Montgomery; Montgomery Agency Inc.
Mr. Eric Basinger and Mr. Michael D. Corbin; SWEPCO
Ms. Emily Mott; Red River Valley Association
Mr. Bill Boles and Mr. Wesley Shafto; Boles & Shafto Public Finance Attorneys
Caddo-Bossier Parishes Port Commission Staff

"This institution is an equal opportunity provider and employer."

MEMBERS: Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

CADDO BOSSIER PARISHES PORT COMMISSION SPECIAL BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: December 11, 2023
TIME: 3:45 p.m.
**PLACE OF MEETING: Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- | | |
|--|--------------|
| 1. CALL TO ORDER/OPENING REMARKS | Walt Bigby |
| 2. PLEDGE OF ALLEGIANCE | Bill Altimus |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Walt Bigby |
| 5. IN ACCORDANCE WITH La. R.S. 34:3159 (B)(2): UPDATE ON PROJECTS AFFECTING ADJACENT LANDOWNERS | Eric England |
| 6. ADJOURN | Walt Bigby |

UPCOMING MEETINGS:

Monday, December 11, 2023:

NOTICE OF PUBLIC HEARINGS:

2023 General Fund Amendment

2024 General Fund and 2024 Capital Operations Budgets
at the

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Monday, January 8, 2024

Regular Board Meeting at 4:30 p.m.

Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director
Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115
Main Telephone: (318) 524-2272

Agenda Posted: December 7, 2023 at 4:00 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance that is needed.

"This institution is an equal opportunity provider and employer."

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*



6000 Doug Attaway Blvd. | Shreveport, LA 71115 | P (318) 524-2272 | F (318) 524-2273 | port@portcb.com | www.portcb.com

CADDO BOSSIER PARISHES PORT COMMISSION

PUBLIC HEARING ON: 2023 AMENDED GENERAL FUND BUDGET, 2024 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS AND REGULAR BOARD MEETING AGENDA

NOTICE OF PUBLIC MEETING:

DATE: **December 11, 2023**

TIME: **4:30 p.m.**

PLACE OF MEETING: **Regional Commerce Center, 6000 Doug Attaway Blvd,
3rd Floor Board Room, Shreveport, Louisiana 71115**

- | | |
|--|--------------|
| 1. CALL TO ORDER/OPENING REMARKS | Walt Bigby |
| 2. PLEDGE OF ALLEGIANCE | Bill Altimus |
| 3. ROLL CALL | Eric England |
| 4. PUBLIC COMMENT ON AGENDA ITEMS | Walt Bigby |
| 5. PUBLIC HEARING: 2023 AMENDED GENERAL FUND BUDGET OF THE CADDO-BOSSIER PARISHES PORT COMMISSION | Walt Bigby |
| 6. PUBLIC HEARING: 2024 GENERAL FUND AND CAPITAL OPERATIONS BUDGETS OF THE CADDO-BOSSIER PARISHES PORT COMMISSION | Walt Bigby |

UNFINISHED BUSINESS:

- | | |
|---|---------------|
| 7. SPECIAL BOARD MEETING MINUTES OF NOVEMBER 13, 2023 | Josh Williams |
| 8. REGULAR BOARD MEETING MINUTES OF NOVEMBER 13, 2023 | Josh Williams |
| 9. OCTOBER 2023 FINANCIALS | Josh Williams |

NEW BUSINESS:

- | | |
|--|--------------|
| 10. NOMINATING COMMITTEE | Walt Bigby |
| 11. 2024 CALENDAR OF THE CADDO-BOSSIER PARISHES PORT COMMISSION MEETINGS | Eric England |
| 12. ORDINANCE NO. 4 OF 2023: AN ORDINANCE AMENDING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE YEAR 2023, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 13. ORDINANCE NO. 5 OF 2023: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE GENERAL FUND FOR THE YEAR 2024, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 14. ORDINANCE NO. 6 OF 2023: AN ORDINANCE ADOPTING THE BUDGET OF ESTIMATED REVENUES AND EXPENDITURES FOR THE CAPITAL OPERATIONS FUND FOR THE YEAR 2024, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |

"This institution is an equal opportunity provider and employer."

MEMBERS: *Walter O. Bigby Jr., President; Bill Altimus, Vice President; Joshua K. Williams, Secretary Treasurer; Erica R. Bryant; Judge Stephen V. Callaway (Ret.); Sam N. Gregorio; Roy Griggs; James D. Hall; Rick C. Prescott*

- | | |
|--|--------------|
| 15. ORDINANCE NO. 7 OF 2023: AN ORDINANCE AMENDING ORDINANCE NO. 2 OF 2019 RELATIVE TO THE IMPOSITION OF A THROUGHPUT FEE AND A RAILROAD STANDARD SCHEDULE OF CHARGES ON ALL RAILROAD OPERATIONS OCCURING AT THE CADDO-BOSSIER PARISHES PORT COMMISSION'S INDUATRIAL COMPLEX, AND OTHERWISE PROVIDING WITH RESPECT THERETO. | Eric England |
| 16. ORDINANCE NO. 8 OF 2023: AN ORDINANCE TO ESTABLISH A SMALL AND DISADVANTAGED BUSINESS ENTERPRISE PROGRAM, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. | Eric England |
| 17. RESOLUTION NO. 20 OF 2023: A RESOLUTION RELATIVE TO CONDUCTING MEETINGS BY ELECTRONIC MEANS AND FACILITATING PARTICIPATION IN MEETINGS BY INDIVIDUALS WHO HAVE A DISABILITY RECOGNIZED BY THE AMERICANS WITH DISABILITIES ACT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. | Eric England |
| 18. RESOLUTION NO. 21 OF 2023: A RESOLUTION AUTHORIZING THE TAKING AND/OR EXPROPRIATION OF A TEMPORARY WORKSPACE SERVITUDE NECESSARY OR USEFUL FOR THE PURPOSES OF WHICH THE CADDO-BOSSIER PARISHES PORT COMMISSION WAS CREATED; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO. | Eric England |
| 19. PORT DIRECTOR'S REPORT | Eric England |
| 20. ADJOURN | Walt Bigby |

UPCOMING MEETING:
Monday, January 8, 2024
Regular Board Meeting at 4:30 p.m.
Regional Commerce Center, 3rd Floor Board Room,
6000 Doug Attaway Blvd., Shreveport, Louisiana 71115

Eric England, Executive Port Director; Caddo-Bossier Parishes Port Commission
6000 Doug Attaway Blvd., Shreveport, LA 71115; Main Telephone: (318) 524-2272

Agenda Posted: December 7, 2023 at 4:00 p.m.

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Amanda Bailey at (318) 524-2272 describing the assistance required.